

Rate Contract
Government of India
Directorate General of Supplies & Disposals
Jeevan Tara Building, 5 Sansad Marg
New Delhi-110001
Tel Number 23360610/23360537

Digitally signed by:
Kamal Raj
Email Id:
rajkamal.dgsnd@nic.in

Rate Contract no. DCMOM-EB/IT-3/RC-D10Q0000/0413/83/F0363/1885
Dated 30-JUL-12

To,

RICOH INDIA LIMITED
India Corporate Office, 2nd Floor, Salcon Aurum Building, Plot No. 4,
District Centre Jasola, New Delhi - 110 025

Mr. Arun Kumar: 09818114771
E-mail: arun.kumar@ricoh.co.in
New Delhi

Sub: Rate Contract for supply of Digital Copier and Multifunctional Office Machines(with separate Drum and Toner)
Validity: From 30-JUL-12 To 30-JUN-13 .

Ref:(1) This Office Tender Enquiry No. DCMOM-EB/IT-3/RC-D10Q0000/0413/83
Opened on 22-MAR-12.
(2) Your Quotation No. And Dated

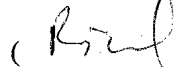
Dear Sir,

You are hereby informed that your above referred tender read with subsequent letters mentioned above for the Stores specified in the Schedules annexed has been accepted. This rate contract will be governed by the terms and conditions brought in the Form no. DGS&D 1001 available from dgs&d sales counter on payment of Rs. 50/- .The Rate Contract and the schedules annexed here to shall be the sole repository of this Rate Contract/Transaction.

SCHEDULES ANNEXED

- 1.Schedule "A" Description of stores,prices,duties/taxes.
- 2.Schedule "B" special conditions of contract / Other information.
- 3.Schedule "C" Information to DDOs about parallel rate contracts.
- 4.Annexure - Technical Specification

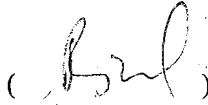
Yours Faithfully,



Assistant Director(S)/Section Officer/Dy.Director/Director/DDG(S)
For and on behalf of the purchaser named in the Form DGS&D 1001.

COPY TO:

- 1.The Chief Controller of Accounts,Department of commerce,New Delhi/
COA Mumbai/COA Kolkata,COA Chennai.
(Through authentication cell) This issues with the approval of competent authority.
- 2.Deputy Director General of Supplies & Disposals,Chennai -10 copies each
- 3.Deputy Director General of Supplies & Disposals,Kolkata -10 copies each
- 4.Deputy Director General of Supplies & Disposals,Mumbai -10 copies each
- 5.Deputy Director General (QA),Kolkata -10 copies each
- 6.Deputy Director General (QA),Chennai -10 copies each
- 7.Deputy Director General (QA),Mumbai -10 copies each
- 8.Deputy Director General (QA),DGS&D -10 copies each
- 9.Inspection Authority ADG(QA) DGS&D New Delhi - 110001.
- 10.Quality assurance Officer Director (QA) Delhi Directorate/ Mumbai,Chennai/Kolkata.
- 11.Concurrent Audit
- 12.MIS Cell
- 13.Ledger clerk
- 14.O.L.Section
- 15.All Direct Demanding Officers as per mailing list maintained by DGS&D.
- 16.Concerned CQA(for defence item only)-As per Clause 19 of RC
- 17.Concerned SQAQO(for defence item only)-As per Clause 20 of RC



Assistant Director (S) / Section Officer / Deputy Director/Director/DDG(S)
FOR DIRECTOR GENERAL OF SUPPLIES & DISPOSALS

SCHEDULE - A

1. Rate Contract No.:-DCMOM-EB/IT-3/RC-D10Q0000/0413/83/F0363/1885

Dated 30-JUL-12 For the Supply of Digital Copier and Multifunctional Office Machines(with separate Drum and Toner)

2. Advance Rate Contract No.:- Nil

Dated

3.(a) Name and Full Address of the Firm :-

RICOH INDIA LIMITED
India Corporate Office, 2nd Floor, Salcon Aurum Building,
Plot No. 4, District Centre Jasola, New Delhi - 110 025

Mr. Arun Kumar: 09818114771
E-mail: arun.kumar@ricoh.co.in
New Delhi
DELHI - 110025
Tel. No. - 011-49703000 / 3100 / 3200
Fax -
Email - arun.kumar@ricoh.co.in

(b) Name and Full Address of Manufacturer :-

AS PER SCHEDULE B

(c) Brand: RICOH

4. Validity of Rate Contract: 30-JUL-12 To 30-JUN-13

5. Description of Item, Specification, Unit, Rate

Item No.	Model No.	Store Description	ED				Unit	Rate (in Rs)
			ED	ED%	CST/VAT	CST/VAT%		
1	Aficio MP 190	Basic Digital Copier (Size A-3)					NOS.	34580 Rs. THIRTY- FOUR THOUSAN D FIVE HUNDRED EIGHTY ONLY
			N.A		Excl.		5	
4	Aficio MP 200	Basic Digital Copier (Size A-3)					NOS.	71136 Rs. SEVENTY- ONE THOUSAN D ONE

Bul

	N.A	Excl.	5		HUNDRED THIRTY-SIX ONLY
5	Aficio MP 255 Basic Digital Copier (Size A-3)	Minimum copying speed (cpm): 25, Paper Size (Original/Image): A3/A3, RAM (MB): 64, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: DUPLEX	NOS.	123576	Rs. ONE LAKHS TWENTY-THREE THOUSAND FIVE HUNDRED SEVENTY-SIX ONLY
	N.A	Excl.	5		
6	Aficio MP 335 Basic Digital Copier (Size A-3)	Minimum copying speed (cpm): 30, Paper Size (Original/Image): A3/A3, RAM (MB): 64, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: SIMPLEX	NOS.	132240	Rs. ONE LAKHS THIRTY-TWO THOUSAND TWO HUNDRED FORTY ONLY
	N.A	Excl.	5		
7	Aficio MP 335 Basic Digital Copier (Size A-3)	Minimum copying speed (cpm): 30, Paper Size (Original/Image): A3/A3, RAM (MB): 64, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: DUPLEX	NOS.	162518.4	Rs. ONE LAKHS SIXTY-TWO THOUSAND FIVE HUNDRED EIGHTEEN AND PAISE FORTY ONLY
	N.A	Excl.	5		
9	Aficio MP 180 Digital Copier with Printer (Size A-3)	Minimum copying speed (cpm): 15/15, Paper Size (Original/Image): A3/A3, RAM (MB): 16, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: SIMPLEX, Networking features: NO	NOS.	41485.5	Rs. FORTY-ONE THOUSAND FOUR HUNDRED EIGHTY-FIVE AND PAISE FIFTY ONLY
	N.A	Excl.	5		
12	Aficio MP 200 Digital Copier with	Minimum copying speed (cpm): 20/20, Paper	NOS.	58368	

	Printer (Size A-3)	Size (Original/Image): A3/A3, RAM (MB): 16, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: SIMPLEX, Networking features: YES				Rs. FIFTY-EIGHT THOUSAND THREE HUNDRED SIXTY-EIGHT ONLY
			N.A	Excl.	5	
13	Aficio MP 2000 Digital Copier with Printer (Size A-3)	Minimum copying speed (cpm): 20/20, Paper Size (Original/Image): A3/A3, RAM (MB): 16, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: SIMPLEX, Networking features: NO	NOS.			51860.5 Rs. FIFTY-ONE THOUSAND EIGHT HUNDRED SIXTY AND PAISE FIFTY ONLY
			N.A	Excl.	5	
14	Aficio MP 2000 Digital Copier with Printer (Size A-3)	Minimum copying speed (cpm): 20/20, Paper Size (Original/Image): A3/A3, RAM (MB): 16, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: DUPLEX, Networking features: YES	NOS.			86433.85 Rs. EIGHTY-SIX THOUSAND FOUR HUNDRED THIRTY-THREE AND PAISE EIGHTY-FIVE ONLY
			N.A	Excl.	5	
15	Aficio MP 2000 Digital Copier with Printer (Size A-3)	Minimum copying speed (cpm): 20/20, Paper Size (Original/Image): A3/A3, RAM (MB): 16, Bye Pass: 50 SHEET, Zoom: 50 TO 200%, Category: DUPLEX, Networking features: NO	NOS.			73537.2 Rs. SEVENTY-THREE THOUSAND FIVE HUNDRED THIRTY-SEVEN AND PAISE TWENTY ONLY
			N.A	Excl.	5	
16	Aficio MP 2550 Digital Multifunctional Copier Machines (Size A-3)	Minimum copying speed (cpm): 25/25, Paper Size (Original/Image): A3/A3, RAM Hard Disk (MB): 128 WITH 20GB HDD, Bye Pass: 50 SHEETS	NOS.			153216 Rs. ONE LAKHS FIFTY-THREE THOUSAND D TWO

	N.A	Excl.	5		HUNDRED SIXTEEN ONLY
18	Aficio MP 500 Digital Multifunctional Copier Machines (Size A-3)	Minimum copying speed (cpm): 45/45, Paper Size (Original/Image): A3/A3, RAM Hard Disk (MB): 256 WITH 20GB HDD, Bye Pass: 50 SHEETS	NOS.	290928 Rs. TWO LAKHS NINETY THOUSAN D NINE HUNDRED TWENTY-EIGHT ONLY	
22	Aficio MP C20 Colour Copier (Size A-3)	Minimum copying speed (cpm): 20 COLOUR/20 MONO, RAM (MB): 512, Tray Capacity: 2 X 250 SHEETS, HDD: 40 GB	NOS.	220704 Rs. TWO LAKHS TWENTY THOUSAN D SEVEN HUNDRED FOUR ONLY	
23	Aficio MP C20 Colour Copier (Size A-3)	Minimum copying speed (cpm): 20 COLOUR/20 MONO, RAM (MB): 512, Tray Capacity: 2 X 250 SHEETS, HDD: Without HDD	NOS.	205610.4 Rs. TWO LAKHS FIVE THOUSAN D SIX HUNDRED TEN AND PAISE FORTY ONLY	
24	Aficio MP C30 Colour Copier (Size A-3)	Minimum copying speed (cpm): 25 COLOUR/25 MONO, RAM (MB): 512, Tray Capacity: 2 X 500 SHEETS, HDD: 40 GB	NOS.	288192 Rs. TWO LAKHS EIGHTY-EIGHT THOUSAN D ONE HUNDRED NINETY-TWO ONLY	

6-Terms of Delivery:

Free delivery at consignee's site including installation / commissioning

7-Excise Duty: NA at present and will be charged if it becomes applicable later on.

8-Sales Tax: CST / VAT Extra @5%.

9-Delivery Period: Upto first 300 nos. within 72 days from the date of receipt of clear order. Thereafter @300 nos. per month for item no. 1 of the RC.
Upto first 500 nos. within 72 days from the date of receipt of clear order. Thereafter @500 nos. per month for each item nos. 4,12,13,14 & 15 of the RC
Upto first 150 nos. within 72 days from the date of receipt of clear order. Thereafter @150 nos. per month for each item nos.5 & 16 of the RC
Upto first 100 nos. within 72 days from the date of receipt of clear order. Thereafter @100 nos. per month for each item nos. 6,7,22 & 23 of the RC
Upto first 600 nos. within 72 days from the date of receipt of clear order. Thereafter @600 nos. per month for item no. 9 of the RC
Upto first 50 nos. within 79 days from the date of receipt of clear order. Thereafter @50 nos. per month for item no. 18 of the RC
Upto first 42 nos. within 72 days from the date of receipt of clear order. Thereafter @42 nos. per month for item no. 24 of the RC

10(a)-Annual Turnover: 2010-11 29804.35 Rs in Lacs

(b)-Monetary Limit(In Rs.): Without Any Limit

11-Payment Terms: As per Schedule B

12-Slab Discount Clause: NIL

13-Prices: FIXED

14-Quantity Offered: Not Applicable

15-Minimum Quantity in Single Supply Order:

16-Minimum order Value in Single Supply Order:

17-Status of the RC Holding Firm: LSI

18-Paying Authority: The Chief Controller of Accounts, Deptt. of Supply
16A, AKBAR ROAD
New Delhi -110011

19-Inspection Authority: For Civil
ADG(QA),Jeevan Tara Building,Parliament Street
New Delhi

20-Quality Assurance Officer: For Civil
Director(QA), Delhi Directorate,
Jeevan Tara Building, 4th Floor, Sansad Marg
New Delhi
DELHI -110001

21-Place where the Stores are to be Tendered for Inspection: M/s. Ricoh India Ltd. 100 (Basement), Okhla Industrial Estate, Phase-III, New Delhi- 110020

22-R/C is DDOs Operated:

Yes

With effect from First October two thousand eight (01-10-2008),all supply order(s) against this Rate Contract must be placed by Direct Demanding Officer(s) on-line through D.G.S&D web site (www.dgsnd.gov.in) (indentor's page) only. Supply order(s) in any other form placed on or after 01-10-2008 shall not be valid and shall not be acted upon by the contractor or any other concerned agencies.

DDO shall download the supply order and send an ink signed copy to the concerned paying authority specified in the rate contract through Registered / speed post immediately after on-line placement of Supply Order(s).

23-Packing & Specification :

see annexure



Asstt. Director (S) / Section Officer / Dy. Director
For and behalf of the purchaser named in the Form DGS&D 1001.

All the R/C particulars including prices in respect of individual R/Cs are available on DGS&D website which can be accessed by all. The DGS&D website is <http://dgsnd.gov.in>

SCHEDULE - B

RC Specification: 1 Country of Origin : China/Korea/Japan

2. Name and Address of foreign Manufacturers

- i) Foreign Principal : M/s Ricoh Company Ltd., Ricoh Building, 8-13-1, Ginza, Chuoku, Tokyo-1048222, Japan
- ii) Manufacturers Address
 - a) Sindo Ricoh Company Limited, 277-22, 2 Ka, Sungsu-Dong, Sungdong-ku, Seoul 133, Republic of Korea
 - b) Sindo Ricoh Limited, 883, Gong Su Ri, Bae Bang Myeon Asan Si, Chung Cheong Nam Do, Republic of Korea
 - c) Ricoh Asia Industry (Shenzhen) Limited, Colour TV Industrial Zone, North Huang Gang Road, Shenzhen, Peoples Republic of China
 - d) Shanghai Ricoh Digital Equipment Co., Ltd., No. 885, Jingang Road, Jinqiao Export Processing Zone, Pudong New Area, Shanghai, Peoples Republic of China
 - e) Ricoh Company Ltd., Ricoh Building, 8-13-1, Ginza, Chuoku, Tokyo, Japan

3. Model nos. may be read as under :

- Read Model No. Aficio MP 1900 against item no.1 of the RC
- Read Model No. Aficio MP 2000L2 against item no.4 of the RC
- Read Model No. Aficio MP 2550B against item no.5 of the RC
- Read Model No. Aficio MP 3352 against item no.6 of the RC
- Read Model No. Aficio MP 3352 against item no.7 of the RC
- Read Model No. Aficio MP 1800L2 against item no.9 of the RC
- Read Model No. Aficio MP 2000L2 against item no.12 of the RC
- Read Model No. Aficio MP 2000L2 against item no.13 of the RC
- Read Model No. Aficio MP 2000L2 against item no.14 of the RC
- Read Model No. Aficio MP 2000L2 against item no.15 of the RC
- Read Model No. Aficio MP 2550B against item no.16 of the RC
- Read Model No. Aficio MP 5002SP against item no.18 of the RC
- Read Model No. Aficio MP C2051 against item no.22 of the RC
- Read Model No. Aficio MP C2030 against item no.23 of the RC
- Read Model No. Aficio MP C3001 against item no.24 of the RC

4. SPECIAL CONDITIONS OF CONTRACT

1. Payment terms : 50% payment will be allowed on proof of inspection & acceptance thereof and dispatch of stores and balance 50% on certification of receipt of stores in good condition by the consignee. In other respects, the provisions of clause 19, Payment under the Contract in DGS&D 68(R) will apply..
2. Machines will be delivered free at consignee's end, including freight, forwarding and under DGS&D's standard transit insurance clause, that the purchaser will not pay separately for the insurance charges and it will be the contractor's responsibility for the safe arrival of goods in full and good condition.
3. Installation & demonstration of the machines will be carried out free of cost at consignee's place.
4. The tenderers will have to provide free training for at least two operators at the place of installation free of cost.
5. The tenderers shall guarantee availability of service and spare parts for their machines for a period of 7 years from the date of supply.
6. Machines shall conform to Guarantee/Warranty clause for a period of 12 months from the date of installation/demonstration, as per Clause 18 of form No. DGS&D- 1001.

7. Warranty covers free service and free spare parts excluding the consumables.
8. The drum of the machine shall not be covered in the warranty period, as this is a consumable items.
9. Other terms and conditions are as per Form DGS&D-1001.
10. No assistance for import of finished product or raw material will be provided.
11. Verification of all features as per the rate contract at the time of inspection.
12. For imported machines offered for inspection, the documentation required at the time of inspection of bulk supplies for each and every lot are as under:-
 - a) Bill of Lading;
 - b) Packing list;
 - c) Certificate of origin;
 - d) Serial numbers along with model numbers pertaining / corresponding to imports covered by above documents;
 - e) A certificate from the manufacturer that the machines with particular model Nos. and Serial Nos. were exported by them to Indian supplier and that the same were tested in their factory and found to be satisfactory as per the standard specification of the product.
 - f) Guarantee/Warranty Certificate for the machine by R/C holding firms

13. Octroi Duty and Local Taxes:

Normally materials to be supplied to Government Department against Govt. Contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies. The local Town/Municipal Body regulations at times, however, provide for such exemption only on production of such exemption certificate from any authorized officer. Contractors should ensure that stores ordered against contracts placed by this office are exempted from levy of Town duty/Octroi duty, Terminal tax or other local taxes and duties. Wherever, required, they should obtain the exemption certificate from the purchase officer or indenter concerned, to avoid payment of such local taxes or duties. Octroi, entry tax etc on the buyers account in the absence of relevant exemption certificate. Road permit, Waybill to be provided by DDO along with the order.

All other terms and conditions as per standard conditions in Form DGS&D-1001.

14 Supply of Road Permits/ Way bill by the indenter/consignees:

In all such cases where the requirement of Road Permit/Way Bills for entry of goods into a particular State is mandatory, the following provisions shall be strictly followed: -

- (a) The supplier shall request the indenter/consignee for providing Road permit/ Waybill within 10 days of the receipt of the Supply order. The supplier shall furnish all the necessary information and documents in this regard to Indenter/consignee.
- (b) On receipt of the above request from the supplier, the indenter/consignee concerned shall arrange to provide the Road permit/Way Bill in the prescribed form to the supplier within a maximum period of two weeks so that the same reaches the supplier before the dispatch of the stores. However, in cases where the Road permit/Way Bill is issued on proof of actual invoice of the material, the consignee shall arrange to provide the Road permit/Way Bill from appropriate authorities within a maximum period of 5 days from the receipt of invoice.
- (c) The supplier shall not be held responsible for any delay in supply due to non- supply/delayed supply of Road permit/Way bill by the indenter/consignee.
- (d) All cases of abnormal delay in providing requisite details/ documents by the supplier or issue of Road permit/Way bill by indenter/consignee, the same shall be reported by them to DGS&D.

The details of the Road permits presently applicable in different States are as under:-

Sr.No. States Road Permit

- 1 Andhra Pradesh: Not Applicable
- 2 Arunachal Pradesh: Form -03
- 3 Assam: Form - 61/62
- 4 Bihar: Form 28-B
- 5 Chhattisgarh: Form 59A
- 6 Goa: Not Applicable
- 7 Gujarat: Form 403
- 8 Haryana: Form 38 if value is Rs. 25,000 or more.
- 9 Himachal Pradesh: Form -26
- 10 Jammu & Kashmir: Form-65
- 11 Jharkhand: Form- JVAT 504 G
- 12 Karnataka: Not Applicable
- 13 Kerala: Not Applicable
- 14 Madhya Pradesh: Form 88/89
- 15 Maharashtra: Not Applicable
- 16 Manipur: Form 35 / 37
- 17 Meghalaya: Form 14
- 18 Mizoram: Form 33
- 19 Nagaland : Form 16A
- 20 Orissa: Form 28 / 32
- 21 Punjab: Not Applicable
- 22 Rajasthan: Form 18A
- 23 Sikkam: Form 25A
- 24 Tamil Nadu: Not Applicable
- 25 Tripura: Form 18A / 18 B
- 26 Uttar Pradesh: Form 31/32
- 27 Uttaranchal: Form 16/17
- 28 West Bengal: Form 50

15. Pre-Inspected Lot: In order to meet the urgent requirement of indenter you may maintain pre-inspected stock of Digital Copier for ready dispatch against individual supply orders. In case, however, you fail to dispatch the stores within 60 days of inspection, the same shall have to be pre-inspected before dispatch.

For supplies made from the pre-inspected stocks Inspection Note are to be obtained from the Inspecting Officer in each case. Dispatches/deliveries of pre-inspected stocks which are duly accepted need not however, await release of I/Notes are actually released.

SCHEDULE -D

SPECIAL INSTRUCTIONS TOR TO R/C HOLDERS

1. Rate Contract holders are advised that before entertaining the supply order(s), they should ensure the availability of following certificates from DDOs.

- a) They are Central Government Department drawing funds from Consolidated Fund of India.
- b) The expenditure involved for the purchase has received the sanction of the competent financial authority.
- c) The funds are available under the proper head in the sanctioned budget allotment for the year.
- d) They have been fully authorized by the Department to sign the supply order and incur the liability in respect of the stores being ordered.

(Raj Kamal)



Handwritten initials

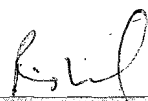
ASSISTANT DIRECTOR(S)

For and on behalf of the purchaser named in the form DGS&D-1001

SCHEDULE - C

List of Parallel Rate Contract For Digital Copier and Multifunctional Office Machines(with separate Drum and Toner)

Sr.No.	NAME & FULL ADDRESS OF FIRM	R/C NO & DATE
1	<p>KYOCERA MITA INDIA PVT. LTD. First Floor, Plot No.100, Phase III, Okhla Industrial Estate, New Delhi-110020</p> <p>Mr. Ravi Saini : 09910344666 New Delhi DELHI 110020</p>	<p>DCMOM-EB/IT-3/RC- D10Q0000/0413/83/F0474/1877 20-JUN-12</p>
2	<p>SHARP BUSINESS SYSTEM INDIA PVT. LTD. 214-221, Ansal Tower, Nehru Place, New Delhi-110019 New Delhi DELHI 110019</p>	<p>DCMOM-EB/IT-3/RC- D10Q0000/0413/83/F0051/1876 20-JUN-12</p>
3	<p>RICOH INDIA LIMITED India Corporate Office, 2nd Floor, Salcon Aurum Building, Plot No. 4, District Centre Jasola, New Delhi - 110 025</p> <p>Mr. Arun Kumar: 09818114771 E-mail: arun.kumar@ricoh.co.in New Delhi DELHI 110025</p>	<p>DCMOM-EB/IT-3/RC- D10Q0000/0413/83/F0363/1885 30-JUL-12</p>
4	<p>CANON INDIA PRIVATE LIMITED D-180, Okhla Industrial Area, Phase-II, New Delhi-110020</p> <p>Mr. Vinod Pandey: 09891050508 E-mail: vinod.pandey@canon.co.in New Delhi DELHI 110020</p>	<p>DCMOM-EB/IT-3/RC- D10Q0000/0413/83/02589/1889 30-JUL-12</p>
5	<p>XEROX INDIA LIMITED 5TH & 6TH FLOOR, BLOCK ONE, VATIKA BUSINESS PARK, SECTOR - 49, SOHNA ROAD, GURGAON - 122018 (HARYANA) GURGAON HARYANA 122018</p>	<p>DCMOM-EB/IT-3/RC- D10Q0000/0413/83/F0408/1884 30-JUL-12</p>
6	<p>KONICA MINOLTA BUSINESS SOLUTIONS INDIA PVT. LTD. DLF Cyber City, Building No. 8 Tower C, 10th floor, Phase -II, Gurgaon- 122002</p>	<p>DCMOM-EB/IT-3/RC- D10Q0000/0413/83/F0758/1886 30-JUL-12</p>



- 6 Mr. Anand Singh : 09654228387
E-mail: anand.singh@bin.konicaminolta.in
Gurgaon
HARYANA 122002
DCMOM-EB/IT-3/RC-
D10Q0000/0413/83/F0758/1886
30-JUL-12
- 7 HCL INFOSYSTEMS LTD.
E-4, Sector-11 Noida- 201301
Mr. Kapil Sharma-9810206073
E-mail- kapil@hcl.com
Noida
UTTAR PRADESH 201301
DCMOM-EB/IT-3/RC-
D10Q0000/0413/83/F0528/1887
30-JUL-12
- 8 HEWLETT PACKARD INDIA SALES PVT LTD
Tower D, 6th Floor, Global Business Park, Mehrauli
Gurgaon Rd, Gurgaon- 122002
Mr. Virendra Singh: 09910084865
E-mail: virendra.singh@hp.com
Gurgaon
HARYANA 122002
DCMOM-EB/IT-3/RC-
D10Q0000/0413/83/F0516/1883
30-JUL-12

NOTE:

(1) Before placing supply order, DDOs are advised to check with DGS&D or on the website whether any further RCs have been awarded or amendments to Rate Contract have been issued.

(2) All the R/C particulars including prices in respect of individual R/C's are available on DGS&D website, which can be accessed by all. The access code of DGS&D website is <http://dgsnd.gov.in>.

KSL

ANNEXURE

General technical Requirement:

Common Requirements for all the items.

1. The machines with above 20 cpm (copies per minute) for copying as well as printing shall have electronic sorting feature.
2. The machines shall be copier engine based having separate drum and toner.
3. Suppliers shall possess acceptance test facilities at the place of inspection detailed as under:
 - (a) Verification of all features and functional performance of the machine.
 - (b) Verification of its suitability for electrical parameters of voltage and power consumption.
 - (c) High Voltage test at 1000 V.
 - (d) Insulation resistance test.
 - (e) Firm shall have standard black and white and colour charts to compare the output (print)- colour and black and white with input. QA officer shall enclose copy of both input chart as well as copy of output chart along with the inspection test report.
 - (f) declared number of copy/print per month and total print/copy during life cycle of machine shall be supported by documents as part of acceptance process.
4. Tenderers shall furnish type test report for the each model at the time of registration and inspection.
5. Type tests shall consist of verification of all the features & functional requirements including environmental tests and shall be from any government laboratory. The environmental tests sequence will be as under:
 - (a) Dry Heat: For 16 hrs. At a temp. of 55 degree C in accordance with IS: 9000/part-3/section-5/1977 (reaffirmed in 2007).
 - (b) Cold Test: For 4 hrs. At a temp. of 0 degree C in accordance with IS:9000/part-2/section-4/1977 (reaffirmed in 2007).
 - (c) Damp Heat Test : For 2 Cycles of 24 h each at a temp. of 40 degree C & 95% RH in accordance with IS:9000/part-5/section-1/1991(reaffirmed in 2007).

After each environmental test and a recovery period of two hours, the machine shall be checked for complete functional parameters, which should not show any deterioration in comparison to the values obtained before the environmental tests.

TENDERERS TO NOTE:

Tenderers shall declare the following for the guidance of the buyers.

1. Tenderers shall declare dimensions, power consumption and weight of offered machine.
2. Tenderers to indicate minimum number of copies which can be printed / copied with each drum.
3. Tenderers to indicate minimum number of copies which can be printed / copied with each Toner pack.
4. Tenderers shall quote for the spare drum, Toner and networking card of each type/model indicating life (for toner and drum) & model No. of the machine for which it is suitable preferably in the following format.
 - (a) Drum Model xxxxxx Min. xxxxxx Copies M/c Model. xxxxxx .
 - (b) Toner Model xxxxxx Min. xxxxxx Copies M/c Model. xxxxxx ..

5. It may be noted that offeres without spare Drum and Toner are liable to be ignored.

6. Tenderers shall have to indicate maximum Nos of copy/print per month that can be copied/printed by each model quoted by them and total nos of copies during life cycle of machine under normal use so that purchaser may be able comprehend economy and operating cost of machine before placement of order.

7. Tenderers who quote for machines with networking facility and without net working facility of the same schedule, shall quote for networking spare card also. In respect of the above cases it may be noted that offeres without spare network card are liable to be ignored.

Special Note to the tenderers:

1. Only one Agent or Subsidiary or distributor who enters into direct agreement with foreign principle and not through any intermediary channel can be only considered as a valid Agent, who can be registered.

2. The foreign manufacturer has to declare with documentary evidence that they have adapted/tropicalized the equipment to suit Indian climatic conditions, as per clause 5.3.2 (c) of manual; and can prove the performance of the same at the premises in India (Testing facilities required at firm's premises are for functional and performance parameter only and not for Type Testing and environmental testing as these testings have to be get it done from Govt. Lab). Sthe firms meeting these conditions, in addition to other conditions of registration in vogue, shall only be considered for registration as supplier of imported stores; Mere submission of test report for environmental testing will NOT be treated as sufficient unless above declaration is also furnished by the importer, along with their application for registration and tender enquiry.

3. Supplier of Imported stores must submit a notarized affidavit from their foreign principal (OEM) that the product/model number being quoted against the tender is currently undergoing production and have NOT been discontinued by them. The OEM shall further undertake that they shall continue to provide support to the product/model no. being quoted, during their warranty period. Such an undertaking shall be submitted at the time of registration, bidding and during EACH inspection.

4. As per CVC O.M.No.12-02-6-CTE/SPI(I)-2 dated 7.1.2003, one Indian agent cannot be registered for more than one foreign principal for the same item i.e. only one agent can be registered for one foreign manufacturer for a given item. Similarly, one Indian agent cannot quote on behalf of more than one foreign manufacturer for the same item.

5. CVC has directed, vide order No.24/04/04 dated 21.4.2004 (F.No.12-02-6-CTE/SPI(I)-2), that both the sole selling Agent and Manufacturer cannot quote in tender, for the same item. Only one of the registered parties can quote for a given item.

6. Multiple agents of same manufacturer (Indian or foreign) cannot be registered and participate in bid for the same item.

7. Firms registered with DGS&D or seeking registration/capacity assessment in the category of:

(a) Indian agent of Indian Manufacturer of Transreceiver, the registration and inspection shall be carried out at Indian Manufacturer's works.

(b) Supplier or Imported Stores (i.e. Indian Agent of Foreign Manufacturer) ; the registration and inspection shall be carried out at Indian AGENTS (Supplier of Imported Stores) premises/works.

8. Firms ;must submit their application to concerned QA Office for fresh or renewal of registration/capacity assessment/special capacity assessment PRIOR to 21 days before the scheduled date of tender opening, failing which application shall NOT be entertained.

9. Registration for all scheduled items are required on the date of tender

opening. It means all the items/models quoted against all schedules by tenderer have to be registered on the date of tender opening.

The procedure/guidelines to grant registration of all spares, accessories, add-on items and in-lieu-of items required for proper functioning of Equipment.

(I). The registration for all the scheduled items including add-on items/in lieu items, spares and accessories is required before the date of tender opening as per Clause 9.13.2 of DGS&D Manual which is reproduced below:

ǎA firm is considered registered for such items of stores for which the registration has been specifically granted. The firm should be in the approved list maintained by the Registration Branch of the DGS&D for this purpose.ǎ

(II). However, the procedure and policy to consider registration of spares and accessories including add-on items/in lieu items requested by an Indian supplier along with a request for main equipment will be in line with Clauses 13.20.1, 13.20.5(a) and 13.21.6(b) reproduced below and as per clause 13.22.2:

Refer clause 13.20.1 of DGS&D Manual

While spares and accessories which are essentially required for functioning of the main equipment, can be included in the rate contracts for the main equipments, rate contract will be concluded, as a policy, for following categories of spares :

a) OEM Indigenous Spares with Original Equipment Manufacturersǎ

Refer clause 13.20.5 of DGS&D Manual

Spares other than for engines of imported and indigenous machinery may be purchased from :

b) OEM, OEM approved units or established OE suppliers.ǎ

Refer clause 13.21.6 of DGS&D Manual

b) Such or the bought-out items which form a part of an assembly or sub-assembly for which the firm is registered and is entitled for rate contract, could, however, be considered for inclusion in the registration/rate contract as individual item also.ǎ

III The relevant guidelines mentioned in paras 13.20.1, 13.20.5(a), 13.21.6(b) and 13.22.2 of DGS&D Manual will be the basis for registration of items, i.e., spares and accessories, add-on items and in-lieu items, provided the firm are registered for the main equipment, for which the above items are required for functioning of main equipment. No separate agreement, documents like test reports etc. are required for these items if they are registered for the main equipment for which above items are required for proper functioning.

IV. Firms quoting for spares /accessories, add-on items and in-lieu items alone are required to be registered as per the relevant T/E specification. Agreement, documents, test reports etc. applicable for the spares/accessories, add-on items and in-lieu items are required to be furnished for registration of these items.

Basic Digital Copier (Size A-3)

Specification :

Digital Laser Copier, resolution 600 X 600 dpi (minimum), copier engine based, with specified zoom ratio increment of 1% suitable for operation on single phase AC 230 +/-10% Volts, 50 Hz, preset enlargement and reduction steps, 250 sheet tray capable of multiple copying up to 99 copies. The specified capacity in cpm will correspond to A4 size paper.

Digital Copier with Printer (Size A-3)

Specification :

Digital Laser Copier with printer, copying and printing resolution 600 X 600dpi (minimum), copier engine based, with specified zoom ratio increment of 1% suitable for operation on single phase AC 230 +/-10% Volts, 50 Hz, preset enlargement and reduction steps, 250 sheet tray capable of multiple copying up to 99 copies. The specified capacity in cpm will correspond to A4 size paper.
Digital Multifunctional Copier Machines (Size A-3)

Specification :

Digital Laser Multifunctional Copier machines with duplex copying and printing, scanner and networking duly trolley mounted, copying and printing resolution 600 x 600 dpi (minimum), copier engine based, with specified zoom ratio increment of 1% suitable for operation on single phase AC 230 +/-10% Volts, 50 Hz, pre set enlargement and reduction steps, 250 sheet tray capable of multiple copying up to 99 copies. The specified capacity in cpm will correspond to A4 size paper.

Colour Copier (Size A-3)

Specification :

Colour Laser /LED Copier suitable for colour copying & printing (resolution 600 x 600 dpi from A3 size original to A3 size image. The machine shall be complete with features of electronic sorting, networking, automatic reversible document feeder without necessity of manual intervention) and inbuilt duplexing unit for back-to-back printing and copying. The machine shall be supplied with 2 trays of 500 sheets capacity or 2 Trays of each capacity 250 sheets (as Specified) for blank papers and a 50 sheets by pass tray. The machine will have facility for 25 % to 200% zoom and shall give 256 grey scales in colour. The specified capacity in cpm will correspond to A4 size paper.

Handwritten signature

LIST OF ALL AMENDMENTS

For RC No. DCMOM-EB/IT-3/RC-D10Q0000/0413/83/F0363/1885

NOTE: No Amendments issued till date 30-JUL-12

A handwritten signature or set of initials, possibly 'h3n', written in black ink.